



# Individual Residential History

## Overview/Policy

Provide full residential history for the past 10 years. This information is used by regulators for a number of reasons, including completing background checks.

Only the month and year are necessary to be provided in this section.

The address at age 18 can be used for any period of time before that date to reach a 10 year residential history.

### **Definitions and Charts**

Not applicable

### How To

### Add or Edit Residential History:

- 1. From the *Residential History* screen, click Add.
- 2. Complete all required fields.
- 3. **Check** the box if it is the current address.
- 4. Click Save.

Repeat steps to add Residential History or click the Edit icon to edit or delete Residential History.

#### Helpful Hints

- 1. Any changes to the Individual Form (MU2) including current residential address should be updated promptly.
- 2. When providing the current address, the "To" field should be left blank.
- 3. No gaps should be present.

## Additional Resources:

- Find State-Specific requirements on the <u>NMLS Resource Center</u>.
- Details regarding information available on NMLS Consumer Access can be found within <u>Information Viewable on NMLS Consumer Access</u>.
- Quick Guide:
  - o <u>Amendments</u>

# See Company and Branch Help Table of Contents